

जायक क्र. 924

14/9/18

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MEMORANDUM OF ASSOCIATION OF SAGAR DIOCESAN SERVICE SOCIETY

1. The name of the society shall be "Sagar Diocesan Service Society".
2. Registered office: The registered office of the society shall be situated in "Pushpalaya", Convent RD., Sagar Cantt: Sagar Dt. M.P.

3. The objects of the society shall be as under:-

a) To promote and perform religious, educational and social services.

b) To erect, construct or otherwise provide churches, chapels, seminaries, study houses, schools, colleges, hostels, libraries, reading rooms, hospitals, dispensaries, orphanage, poor homes, and other religious, educational and charitable institutions, to administer them and maintain, alter, repair, improve, demolish or reconstruct the same or any portion or portions thereof.

c) To maintain, manage and deal with the movable and immovable properties of the society.

d) To enter into arrangements or agreements with any Government or authority, whether Central, State, District, Municipal, local or otherwise, that may seem to be conducive to the objects of the Society or to any of them to obtain from any Government or authority such rights, grants, concessions and privileges as the society may think desirable and to comply with any such arrangements and agreements.

e) To purchase, take on lease, or in exchange or otherwise acquire any lands, buildings assessments or other movable or immovable properties which may be requisite for the purpose of the Society and to sell, demise, lease, rent out, mortgage, give in exchange, surrender or dispose of them.

f) To take any gift of money or other property or any bequests or foundation for any one or more objects of the society.

g) To borrow or raise money for the purpose of the Society with or without securities.

*John*

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समिति का पंजीयन क्र. 2938

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गोपबन्धन संख्या 122/8/08

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- h) To apply the moneys and properties of the society generally for the support and maintenance of the Society and for religious, charitable and educational purposes.
- i) To administer or manage local funds of the society and to administer, manage and control its institutions, establishments and organizations.
- j) To make bye-laws not inconsistent with this Memorandum of Association for the proper administration of the Society and its institutions.

4. Governing Body: The names, offices, occupations, addresses of the members of the first Governing Body to whom by the rules and regulations of the Society the management of the affairs is entrusted are set out here under:-

| <u>Name &amp; Address</u>                                                          | <u>Occupation</u>           | <u>Address</u>          | <u>Office in the Governing body</u> |
|------------------------------------------------------------------------------------|-----------------------------|-------------------------|-------------------------------------|
| 1. Rt. Rev. Msgr Clemns Thottungal, 'Pushpalaya' P. Box No. 32 Sagar, Cantt., M.P. | Ap. Exarch of Sagar.        | Pushpalaya Sagar Cantt. | President                           |
| 2. Very Rev. Fr. Diego, CMI, 'Pushpalaya' P.B. No. 32 Sagar Cantt., M.P.           | Vicar General Sagar         |                         | Vice-President                      |
| 3. Very Rev. Fr. Flavian, C.M.I. 'Pushpalaya' P.B. No. 32 Sagar Cantt., M.P.       | Economist, Sagar Exarchate  |                         | Treasurer                           |
| 4. Rev. Fr. Jos Pottakaran, C.M.I. 'Pushpalaya' P.B. No. 32 Sagar Cantt., M.P.     | Chancellor, Sagar Exarchate |                         | Secretary                           |

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समिति का पंजीयन दि. 28.7.1972  
संशोधन नस्तीबद्ध का दि. 22.8.1018

अति. रजिस्ट्रार

*Exarch*

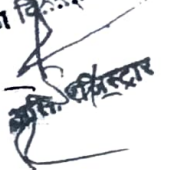
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We several persons whose signature, offices, occupations and addresses are hereunto subscribe, all being of legal age to do under and by virtue of the general laws of the Union of India and in accordance with the Madhya Pradesh Societies Registration Act (1959 No. 1 of 1960) and in pursuance of the aforesaid Memorandum and in the presence of the witnesses as shown below do hereby associate ourselves with the intention of forming a Society under the name of "Sagar Diocesan Service Society". The members of the Society:

| <u>Name</u>                            | <u>Occupation</u>       | <u>Address</u>                                                | <u>Signature</u>                                                                    |
|----------------------------------------|-------------------------|---------------------------------------------------------------|-------------------------------------------------------------------------------------|
| 1. Rt. Rev. Msgr<br>Clemens Thottungal | Apostolic Exarch        | Pushpalaya, P.B. 32<br>Sagar Cantt., M.P.                     |  |
| 2. Very Rev. Fr.<br>Diego, C.M.I.      | Vicar General           | Pushpalaya, P.B. 32<br>Sagar Cantt., M.P.                     | -sd-                                                                                |
| 3. Very Rev. Fr.<br>Flavian, C.M.I.    | Economist               | Pushpalaya, P.B. No 32<br>Sagar Cantt., M.P.                  | -sd-                                                                                |
| 4. Rev. Fr.<br>Jos Pottakaran C.M.I.   | Chancellor              | Pushpalaya, P.B. 32<br>Sagar Cantt., M.P.                     | -sd-                                                                                |
| 5. Rev. Fr.<br>Jhon Paul, C.M.I.       | Ast. Pastor             | Our Lady of the Most<br>Holy Rosary Church<br>Shampura, Sagar | -sd-                                                                                |
| 6. Rev. Fr.<br>G. Chakkalackkal        | Director, Model<br>farm | Our Lady of the Most<br>Holy Rosary Church<br>Shampura, Sagar | -sd-                                                                                |
| 7. Rev. Fr.<br>Paschal, C.M.I.         | Pastor                  | Catholic Church<br>Bina P.O. (Dt.) Sagar.                     | -sd-                                                                                |

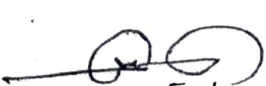
Verified that the above persons have given their signature in our presence:-

1. Rev. Fr. Nestor, C.M.I.  
St. Joseph's Monastery  
Mannanam P.O., Kerla

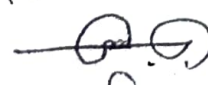
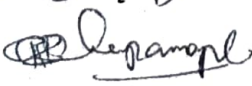
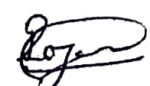
-sd-

2. Rev. Fr. K. V. Kottoor C.M.I.  
S. H. Provincial House Kelamassery P.O.  
Kerla

-sd-

  
**SECRETARY**  
SAGAR DIOCESAN SERVICE SOCIETY

ड. के. पोडेत  
अतिरिक्त रजिस्ट्रार  
फार्म रजिस्ट्रार  
सगर संभाग, म.प्र.

14/09/18

## RULES AND REGULATIONS OF SAGAR DIOCESAN SERVICE SOCIETY

1. Name: The name of the society shall be "Sagar Diocesan Service Society".

2. Objects: The objects of the Society shall be as under.

a) To promote and perform religious, educational and social services.

b) To erect, construct or otherwise provide churches, chapels, seminaries, study houses, schools, colleges, hostels, libraries, reading rooms, hospitals, dispensaries, orphanages, poor homes, and other religious, educational and charitable institutions, to administer them and maintain, alter, repair, improve, demolish or reconstruct the same or any portion or portions thereof.

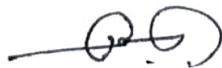
(c) To maintain, manage and deal with the movable and immovable properties of the society.

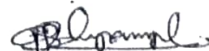
(d) To enter into arrangements or agreements with any Government or authority, whether Central, State, District, Municipal local or otherwise, that may seem to be conducive to the objects of the society or to any of them, to obtain from any Government or authority such rights, grants concessions and privileges as the Society may think desirable and to Comply with any such arrangements and agreements.

(e) To purchase, take on lease, or in exchange or otherwise acquire any lands, buildings, easements or other movable or immovable properties which may be requisite for the purpose of the Society and to sell, demise, lease, rent out, mortgage, give in exchange, surrender or dispose of them.

(f) To take any gift of money or other property or any bequests or foundation for any one or more objects of Society.





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(g) To borrow or raise money for the purpose of the Society with or without securities.

(h) To apply the moneys and properties of the Society generally for the support and maintenance of the Society and for religious, charitable and educational purposes.

(i) To administer or manage local funds of the Society and to administer, manage and control its institutions, establishments and organizations.

(j) To make bye-laws not inconsistent with this Memorandum of Association for the proper administration of the Society and its institutions.

3. Membership: (1) Only priests of the Catholic Diocese of Sagayam holding valid faculties from the Apostolic Exarch (or the Bishop as the case may be) are eligible for membership of the Society.

(2) The number of members of the society shall not be less than seven.

(3) The entry of the name and signature of an eligible member along with the counter-signature (initial) of the President of the Society in the membership-roll of the Society shall ipso facto be deemed conclusive proof of such members' appointment and admission into the Society.

A member shall cease to be a Member:-

- (1) If he resigns by writing and his resignation is accepted by the Governing body.
- (2) If he is dead.
- (3) If he has become lunatic or
- (4) If he is expelled by the Governing Body for any misconduct.

4. Fees: No fees, subscription or contribution of any kind shall be assessable on the members as such.

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The Governing Body: 1) The management and control of the Society shall be vested in the Governing body. So also, all properties, movable and immovable, of the society shall vest in the Governing body for the use of the Society in Accordance with the rules and regulations of the Society.

2) The Governing body consists of the President, Vice-President, Treasurer, Secretary, joint Secretary and two elected members. The Apostolic Exarch (or the Bishop) of Sagar Diocese is Ex-officio the President of the Managing body and the Society. The Vice-President, Treasurer, Secretary, joint Secretary and two members will be elected in this Annual General Meeting. They are elected for a period of three years. They will continue to hold the posts till new election is not held.

b. Powers of the Governing Body: The Governing Body shall have full powers subject to the provisions of these presents, to do, amongst others, the following acts, matters, deeds and things.

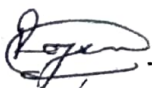
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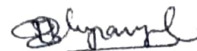
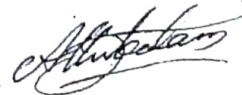
a) To Open bank accounts in the name of the Society and to appoint those who operate on such bank accounts. The accounts will be operated under joint signatures.

b) To accept under the name of the Society, by way of purchase, exchange, Gift, grant, bequest, legacy or otherwise and hold all monies, lands, buildings and properties of all descriptions, movable and immovable which appear necessary and advantageous to the Society.

7. Vacancies in the Governing Body: In the event of a vacancy occurring among the members of Governing body other than that of the President, shall be filled in within a period of three months by the President.

8. Governing Body meetings: The governing body may meet for the dispatch of the business of the Society : adjourn and otherwise



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असि. रजिस्ट्रार

regulate its meetings as it thinks fit, observing however the following:-

- (a) Chairman: The Chairman of the meeting of the Governing body shall be the president of the society, if present, otherwise the vice-president.
- (b) Quorum: The quorum of the meetings of the Governing body shall be five members.
- (c) Majority: Questions arising at the meetings shall be decided by the majority of votes whether by show of hands or at a poll; in the case of an Equality of votes the chairman shall have a second or casting vote.
- (d) Votes: Every member of the governing body whether present personally or by proxy have one vote only.

9. The Treasurer: The Treasurer shall exercise all such powers and all such acts, as may be required for the proper conduct of the ordinary business administration of the properties, movable and immovable of the society, under the general supervision of the President and in the absence of the President, of the Vice-President.

10. The Secretary: The Secretary shall exercise such powers and shall do all such acts as may be required for the proper conduct of the ordinary correspondence of the Governing Body, for the filing of the statements as required under the M.P. Societies Registration Act, 1959 and for the maintenance of the Registers and files of the Society. This Society can sue and be sued in the name of the Secretary.

A) Joint Secretary: In the absence of Secretary, Joint Secretary can perform duty of the Secretary.

11. Annual List of the Governing Body Members: Once in every year a list shall be filed with the Registrar of Firms and Societies of the names, offices if any, occupations and addresses of the Governing Body then entrusted with the management of the affairs of the Society.

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12. Audit: At the end of every year the Secretary shall send the statement of income and expenditure with full particulars duly audited by the auditors of the Society, to the Registrar.

13. General Body Meetings: General Body Meetings of the Society shall be conveyed at least once in a year preferably in the month of January by giving clear 15 days notice to the members clearly stating the venue, date and time and also for handling of such matters as are required to be determined by a general meeting of Society as the case may be.

The First General Body Meeting of the Society shall be held within three months from the date of the Registration.

(a) Chairman: The chairman of the general meetings of the Society shall be the President, if present; otherwise Vice-President, if neither the President nor Vice-President is present, may elect one of them as President.

(b) Quorum: The quorum of the meetings of the general body shall be  $2/3^{\text{rd}}$  of the total number of members.

(c) The passing of resolutions: Questions/Resolutions arising at a meeting of the general body shall be decided by the majority of votes whether by show of hands or at a poll; in the case of an equality of votes the chairman shall have a second or casting Vote.

In the case of general body meeting for the alteration, amendment, addition to or revocation of any of the articles of the Rules and Regulations of the society with any other Society or Association or for the dissolution of the Society the assent of at least three fifths of the members in person or by proxy shall be required for valid resolution.

(d) Votes: Every member of the Society whether present personally or by proxy shall be entitled to one vote.

(e) The elections of office bearers of Governing Body will be held in the Annual General Body Meetings.

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14. Notices: Notice of the meetings of the governing body may be given to the members in such a manner as may be decided from time to time by the Governing Body: Provided, however, in the case of a general body meeting convened for the purpose of considering any proposition for the alteration, amendment, addition to, or revocation of any of the articles of the rules and regulations of the society or for the amalgamation of the Society with any other society or association or for the dissolution of the society a written or printed report of the Governing Body proposing the proposition shall be given to every member at least fifteen days before the date of the meeting, clearly stating place, date and time of such a meeting.

15. Law suits:- The Society may sue or be sued in the Secretary.

16. Alterations:

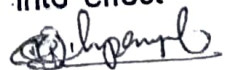
a) Objects: If this society wants to alter, extend or abridge any particular object, or objects of the society or for other purposes within the meaning of this Madhya Pradesh Societies Registration Act 1959 (No. 1 of 1960) or to amalgamate the society with any other society, this Governing Body may submit the proposition to the members at a special meeting of the Society convened for the consideration thereof according to the regulations of the Society, and effect the amendment of amalgamation in accordance with the provisions of the societies Registration Act.

b) Rules & Regulations: The Society may add to or amend any rule at a special meeting convened for the purpose after notice is given provided the Governing Body submit the proposition to the Members of the Society in writing and convene a special meeting of the Governing Body for the consideration thereof according to the regulations. No such proposition shall be carried into effect unless such report shall have been

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प्रति. राजेश्वर







delivered or sent by post to every member of the society fifteen days before the specially convened meeting of the Governing Body of the Society, not unless such proposition shall have agreed to by votes of 3/5 of the members present. If the Society fails to amend the bye-laws which are not clear and in accordance with the Act or the direction of Registrar, the Registrar shall have power to amend the bye-laws on his own accord.

17. Dissolution: In case it is decided to dissolve the Society it shall be dissolved by 3/5 members of the society who shall have expressed a wish for such dissolution by their votes delivered in person at a general meeting convened for the purpose.

That after the dissolution of the Society if there shall remain after the satisfaction of all the debts and liabilities any property whatsoever the same shall not be paid to or distributed among the members of the society but shall be given to some other society having similar objects, to be determined by the votes not less than 3/5 of the members present at the time of dissolution of the Society.

18. Submission of Documents:- The society will submit documents under section 13 and 24 of the Act within the prescribed period to the Registrar of Firms and Societies.

19. Interpretation: In case there arises any dispute in the interpretation and bye-laws the interpretation given by the Registrar of Societies will be final and binding to all concerned.

20. Settlement of Dispute: The Registrar or any other officer authorized by him shall investigate the affairs of the society in case of any dispute and shall have full powers to settle disputes or give decision which will be bindings on all parties for compliance. The Registrar shall also have powers to appoint an administrator in case of dispute if necessary.

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28/5/1972  
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संस्थान का पंजीयन क्र. 28/5/1972  
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असि. रजिस्ट्रार

21. Powers of the Registrar to Call Meeting: If default is made in holding meetings of general body or Governing Body in accordance with the registered constitution of the Society or when it becomes otherwise necessary in the opinion of the Registrar, the Registrar, shall have power to call or direct the calling of General Meeting or Executive Body Meeting of the Society and to give ancillary of consequential directions as he may consider necessary for conduction meeting.

| Name                                      | Office         | Address                                               |
|-------------------------------------------|----------------|-------------------------------------------------------|
| 1. The Rt. Rev. Msgr. Clemens Thottungal. | President      | Exarch of Sagar<br>Pushpalaya<br>Sagar Cantt.<br>M.P. |
| 2. Very Rev. Fr. Diego.                   | Vice President | Vicar General<br>Pushpalaya<br>Sagar Cantt.<br>M.P.   |
| 3. Very Rev. Fr. Flavian.                 | Treasurer      | Pushpalaya<br>Sagar Cantt. M.P.                       |

प्र. के. राजेल  
असिस्टेंट रजिस्ट्रार  
फसल एवं संस्थाएं  
सागर संभाग सागर

T.C.

Prabhu

Prabhu

Prabhu  
14/04/18  
प्र. के. राजेल  
असिस्टेंट रजिस्ट्रार  
फसल एवं संस्थाएं  
सागर संभाग सागर

Prabhu

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Signature

असि. रजिस्ट्रार



मध्य प्रदेश MADHYA PRADESH



AT 939773

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प्रमाणित प्रतिलिपि  
संस्था का नाम Sagar Diocesan Service  
संस्था का पता Society Pushpalaya,  
Convent RD. Sagar Cantt Sagar  
संजीवन क्रमांक 2938 दिनांक 28/12/1972  
के जोड़ने पर संज्ञा / निल / प्रमाणपत्र  
की नकल के साथ यह सहाय्य संलग्न है।

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14/09/18  
सहायक पंजीयक  
कार्यालय न्यायिक सामान्य सहायक



मध्य प्रदेश MADHYA PRADESH

AT 939772



प्रमाणित प्रतिलिपि  
नंदा का नाम Sagar Diocesan Service  
संस्था का पता Society, Puch Palaya,  
Convent RD, Sagar Cantt Sagar  
संजीवन क्रमांक 2938 दिनांक 26/7/1972  
के अंश / निराधार / प्रमाणित /  
की नकल के साथ यह स्थायी संलग्न है।

Aundh  
14/09/18  
राज्य के संजीवन  
कर्मचारी संस्थाएं सागर संभाग