#### st.mary's p.g.college vidisha

# B.C.A.3<sup>rd</sup> year

# E governance

# Important question

# (Section 1)

- (1) Briefly explain the five models of e-governance .
- (2) Describe the various information system and their use in organizations.
- (3) Internal functioning of administration will become effective with the application of icts elucidate.
- (4) Highlight the significance of eclasat in facilitating distance education.
- (5) Examine the ict application in the agricultural sector .

# (Section 2)

- (6) Discuss the role of ict in women's empowerment .
- (7) Briefly examine e- commerce .
- (8) Highlight the areas of ict intervention in citizen services .
- (9) Describe the various services provided under project saukaryam in visakhapatnam municipal corporation.
- (10)Centre for railway information system is an umbrella organisation for all computer activities of indian Railway's discuss.

### B.C.A 3<sup>rd</sup> year

### Principles and practice of management

### Important questions

- (1) Explain the basic function of management.
- (2) Managemen is a distinct process consisting of activities of planning organising staffing directing controlling in order 10 attain the objective of the organisation comment of the statement.
- (3) Explain in detail the step involved in process of planning.
- (4) Discuss the concept of line and staff relationships .
- (5) Explain Briefly the meaning of organizing.
- (6) What is directing as a managerial function.
- (7) What should a manager do to establish healthy human relations in an organization.

- (8) Explain the importance of directing in an organization.
- (9) Explain the various steps involved in controlling process.
- (10)Write short note on
  - (a) Management information system.
  - (b) Responsibility accounting.
- (11)Explain the principles of directing.
- (12) What are the elements of delegation .
- (13) Explain various types of decision.
- (14) Define the term " management ".
- (15) Explain different type of planning.

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